

REQUEST FOR RECORDS RESEARCH

The request for records research must contain ALL THE NAMES OF THE PROPERTY OWNERS you found through the OR's at the Clerk's office. Please list them below. YOU WILL BE NOTIFIED WHEN YOUR FILE HAS BEEN RETRIEVED. Arrangements in regards to payment and pick up will be made at time of notification.

Send this completed REQUEST FOR RECORDS RESEARCH to:

Marathon Building Department 2798 Overseas Hwy. Ste. 300 Marathon, FL 33050 Attn: MARY WINGATE Phone (305) 289-2866 Plantation Key Building Department 88800 Overseas Hwy. Tavernier, FL 33070 Attn: DALE SPITZNAGAL Phone (305) 852-7100

Please complete the following:		
Date:		
Your Name:		
Your Address:		
Your Daytime Phone:		
What type of information are you looking for (ie. enclosure, certificate of occupancy, dock plans etc.)?		
Legal Description from Property Record Card: Lot_	Blk	Subdivision
Real Estate#	Year built (if	known)
Please attach Property Record card.		